



Vermont Secondary College

Transition Information Booklet



Vermont Secondary College

A.B.N. 86 022 458 983

Morack Road (PO Box 138)

Vermont Victoria 3133

Phone: 9873 1077 Fax: 9874 4368

Email: admin@vermontsc.vic.edu.au

November 2008

Dear Parents/Guardians,

We welcome you as members of the Vermont Secondary College Community. We believe you have made an excellent choice of school for your child. As a NEIGHBOURHOOD SCHOOL we are sincerely committed to involving parents as much as possible in the education of their children. It may be that you have expertise in computers, are an architect, accountant, builder, bricklayer, electrician, music specialist, linguistics expert, interior designer and that such skills could **at some time** be utilised to assist the school. We recognise that, as parents, you are very busy people and for many reasons you may not be able to participate in a Working Bee or a Parent Information Evening, but in some small way you may be able to contribute to the life of the school at some time in the future.

We would appreciate you filling out the Parent Passport, so that we are able to gauge **what** parents are interested in. We can tap into those interests and talents which you may have. It may be that for the next 12 months, 2 years or longer, you are committed to a range of other activities. Please feel free to answer these questions in any way you choose.

The Passport can be returned on either:

Wednesday 26th November 2008 at the **PARENT INFORMATION EVENING**
or on **Tuesday 9th December 2008 : ORIENTATION DAY.**

A SPECIAL 'DROP BOX' FOR RETURNS WILL BE PROVIDED.

Harald Ruff
Assistant Principal

Alison Bate / Andrew Doyle
Year 7 Co-ordinators

Vermont Secondary College

*'Orientation Day'
means we show you what
Secondary College life will be like.*

WHAT TO BRING FOR ORIENTATION DAY

TUESDAY 9th DECEMBER, 2008

- Orientation Day Program and Map of the school (blue sheet)
- You will need to bring a notebook, your pencil case and your "Passport to Vermont Secondary College" (already given to you to complete during Term 4)
- Since you will have to carry everything you bring around with you all day, we suggest that you only bring a small bag.
- Remember to wear clothing suitable for the day (sunscreen and hat if it is going to be hot). You may have a sport session.
- Bring your lunch with you, although you will be able to buy some from the Canteen. It must be ordered before school at the Canteen. Drinks and snacks can be bought at recess and lunch.

Forms to be returned on Orientation Day to give to your IS Teacher

- Camp Permission and Medical Information Forms
- Instrumental and Vocal Music Form
- VSC Consent/Agreement Form
- Campion Book & Stationary List
- Year 7 Parent Passport 2009 (if not already returned on Information Night)
- Canteen Helpers Wanted Form (if not already returned on Information Night)



WE HOPE YOU HAVE A GREAT DAY

THE COLLEGE UNIFORM

One of the conditions of enrolment at Vermont Secondary College is that all students must present neatly in full school uniform. The uniform must be worn to and from school. If Physical Education is the first lesson of the day, students must arrive in full college uniform. If Physical Education is the last lesson of the day students may wear the P.E. uniform home only if complete (see below). Full school uniform must be worn on all excursions except where the nature of the excursion justifies free dress, eg. geography fieldwork etc. If, for any reason, a student is unable to be in complete school uniform, he/she must bring a note from a parent explaining the reason. This must be brought before school to the relevant Coordinator's office where the appropriate pass will be issued.

CLOTHING MUST BE CLEARLY MARKED WITH THE OWNER'S NAME.

Jewellery: For students with pierced ears, plain gold or silver sleepers or studs only will be accepted. Excessive, blatantly obvious or perceived dangerous jewellery is not permitted. No responsibility is taken for any jewellery worn to school. Obvious make-up and coloured nail polish will not be worn to school. Hair should be kept tidy and away from the face and should not be extreme in style or colour. Long hair should be tied back where appropriate for safety reasons.

GIRLS' UNIFORM	BOYS' UNIFORM
<p>WINTER UNIFORM</p> <ul style="list-style-type: none"> • White shirt (with collar and fully button through), to be worn tucked in. • A plain white T-shirt or plain white skivvy may be worn, but must be underneath the white shirt. • Tartan skirt, to design and pattern approved by the college OR • Slacks: Dark navy, tailored, straight legged slacks as per Victoria School Wear. • Navy blue or black pantyhose or white or black socks. • College black leather, lace-up, low-heeled shoes which must take polish. Boots, desert boots, sneakers and black runners are not acceptable. • Vermont Secondary College approved navy jumper with college emblem, or Year 12 jacket. • Waterproof plain navy parka/jacket OR VSC waterproof jacket or VSC tracksuit jacket. No other style is acceptable. To be worn in addition to the VSC jumper, not as an alternative. • Parkas/jackets are not to be worn in class. <p>OPTIONAL:</p> <ul style="list-style-type: none"> • Vermont Secondary College Tie (available on order) • Cap/Bucket Hat - plain navy or with VSC logo. Not to be worn in class or indoors. • College endorsed rugby top and tracksuit pants available through Victoria School Wear. <p>SUMMER UNIFORM</p> <ul style="list-style-type: none"> • School regulation summer dress OR • Tailored, navy blue shorts through Victoria School Wear. • Shorts to be worn with a white button through, collared, short sleeved shirt OR • VSC polo shirt with VSC logo, navy blue collar with 2 fine white stripes (no other polo shirt is acceptable). The VSC polo shirt should not be worn with a T-shirt, skivvy or shirt. A plain white singlet is acceptable. • White socks only. • College black leather, lace-up, low-heeled shoes which must take polish; or T-bar school shoes. Boots, desert boots, sneakers and black runners are not acceptable. • VSC approved navy jumper with school emblem, or Year 12 jacket. • VSC approved hat, not to be worn in class/indoors. <p>PHYSICAL EDUCATION/SPORT</p> <p>Navy blue polo shirt with VSC logo and navy/black shorts - compulsory for Year 7, 8 and 9 and recommended for all other year levels. Students are encouraged to wear a cap/hat. A Non-compulsory college endorsed rugby top and tracksuit pants are also available through Victoria School Wear.</p>	<p>WINTER UNIFORM</p> <ul style="list-style-type: none"> • White shirt (with collar and fully button through), to be worn tucked in. • A plain white T-shirt or plain white skivvy may be worn, but must be underneath the white shirt. • Clerical grey trousers (not light grey denims or cords). • Grey or white socks. • College black leather, lace-up, low-heeled shoes which must take polish. Boots, desert boots, sneakers and black runners are not acceptable. • Vermont Secondary College approved navy jumper with school emblem, or Year 12 jacket. • Waterproof plain navy parka/jacket OR VSC waterproof jacket or VSC tracksuit jacket. No other style is acceptable. To be worn in addition to the VSC jumper, not as an alternative. • Parkas/jackets are not to be worn in class. <p>OPTIONAL:</p> <ul style="list-style-type: none"> • Vermont Secondary College Tie (available on order). • Cap/Bucket Hat - plain navy or with VSC logo. Not to be worn in class or indoors. • College endorsed rugby top and tracksuit pants available through Victoria School Wear. <p>SUMMER UNIFORM</p> <ul style="list-style-type: none"> • Same as for Winter however the white shirt must be straight bottomed, buttoned through and not exceed waist length OR • VSC polo shirt with VSC logo, navy blue collar with 2 fine white stripes (no other polo shirt is acceptable). The VSC polo shirt should not be worn with a T-shirt, skivvy or shirt. A plain white singlet is acceptable. • Navy shorts of the variety of either King Gee or Victoria School Wear brands. Cargo styles are not acceptable. • Plain white socks only. • VSC approved navy jumper with school emblem, or Year 12 jacket. • VSC approved hat, not to be worn in class/indoors. <p>PHYSICAL EDUCATION/SPORT</p> <p>Navy blue polo shirt with VSC logo and navy/black shorts - compulsory for Year 7, 8 and 9 and recommended for all other year levels. Students are encouraged to wear a cap/hat. A Non-compulsory college endorsed rugby top and tracksuit pants are also available through Victoria School Wear.</p> <p>* YEAR 11 & 12 may wear the approved navy blue VCE college pullover, or sew the embroidered VCE emblem to their approved college jumper.</p>

VICTORIA SCHOOLWEAR COMPANY WILL HAVE A DISPLAY OF VSC UNIFORMS ON PARENT INFORMATION EVENING 26TH NOVEMBER 2008

EDUCATION MAINTENANCE ALLOWANCE

The Education Maintenance Allowance (EMA) is paid to eligible parents of students under 16 years of age who attend a State or Registered School in Victoria.

The EMA payment is **NOT** automatic and does not transfer from primary to secondary school. **A new application needs to be completed and forwarded to the school for the 2009 school year and each subsequent year.**

FAMILIES OF STUDENTS ELIGIBLE FOR THE 'EDUCATION MAINTENANCE ALLOWANCE' SHOULD COMPLETE THE APPLICATION FORM AVAILABLE FROM THE GENERAL OFFICE EARLY IN THE FIRST TERM. ALL CLAIM FORMS MUST BE SUBMITTED TO THE SCHOOL BY THE CLOSING DATE FOR APPLICATIONS – **LATE FEBRUARY (date to be confirmed).**

Eligibility

The Education Maintenance Allowance (EMA) will be paid in two instalments and to be eligible the claimant must:

- (a) hold a current Centrelink Pensioner Concession Card or Health Care Benefit Card, OR
- (b) Veterans Affairs Pension (TPI) Card, OR
- (c) be a Foster Parent on the first day of Term 1 for the first instalment and on the first day of Term 3 for the second instalment AND
- (d) submit their application to the school by the due date.

Parents who receive a Child Disability Allowance, Mobility Allowance, Remote Area Allowance or any other benefit not income tested by Centrelink are not eligible for the EMA as these benefits are not income tested. If you are uncertain of your eligibility please contact the Student Wellbeing Co-ordinator at the college on 9873 1077.

Payments in 2008 were:

Instalment One:	Parent	\$150.50
	School	\$150.50
Instalment Two:	Parent	\$64.50
	School	\$64.50
	TOTAL	\$430.00

Students turning sixteen during the year will be paid on a pro rata basis up to and including the month in which they attain the age of sixteen.

In addition to this increase, for the first time the Education Maintenance Allowance will be indexed to the local CPI (Cost Price Index) figure. This means that future increases in the payment will reflect increases in the cost of living.

Submission of Form (by parent)

The application form must be lodged at the school by:

- Early February 2009 for the first instalment and
- Early August 2009 for the second instalment.

(Exact dates to be advised in the college newsletter.)

It is important to note that a separate application is required for each school if you have children attending different schools.

If your child transfers to another school during the year then a new application is required to be submitted to the new school by the due dates.

LATE APPLICATIONS CANNOT BE ACCEP



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SECTION

1 - LOCAL AREA STUDENT EXCURSIONS

From time to time, as part of the curriculum, staff take students to an area of interest close to the school, for example, Bell-Bird Dell, the local shops, Dandenong Creek (behind the school, etc for sketching, poetry classes, observing land formations, land use, etc). On these occasions the students are supervised by their classroom teacher. Full school uniform is worn on each occasion unless special arrangements are approved. In order to avoid a letter having to be sent home each time a teacher organises a local excursion, we are seeking your permission for your son/daughter to take part in any such outing for the school year. This permission form also covers the VSC Swimming Sports and the Athletics Sports. We shall, of course, continue to notify you in advance of any excursions further afield, where an additional permission form will be required.

SECTION 2 - STUDENT IMAGES – PUBLICITY

As part of promoting the college's programs and student achievements a number of publications are used. These publications include images of students without names being attached. During your son / daughter's time at Vermont Secondary College we would like to take a number of photographs using both still cameras and digital cameras to showcase various events at the college. These images may then be used in publicity brochures, the college newsletter, on our intranet and internet pages. Before using these images the college needs the permission of parents. In order to avoid sending a letter home each time the college wants to use an image we are seeking your permission for your son/daughter's photo to be used in our published materials.

STUDENT IMAGES AND THE INFORMATION PRIVACY ACT 2000

The Information Privacy Act 2000 aims to strike a balance between the individual's right to privacy and the flow of information within an organisation. For Vermont Secondary College this means that parents need to be informed of the way in which student images are used by the college and obtain consent for certain uses of images.

There are a number of uses of student images which are a part of the environment of Vermont Secondary College and which are acceptable uses under the Information Privacy Act.

Student images are used for the following purposes

- On student identification cards which are used as a library borrowing card.
- For class and team photographs which are included in the school magazine with names.
- A photographer comes once a year to take individual, class and group photographs for sale to parents and for use within the school by teachers and the administration.
- A photographer comes once a year for students to have photographs taken for transport concession tickets. These photographs are given directly to the students and no record is given to the college.
- To record and celebrate events and activities within the college (eg Hikes, camps, excursions) and are displayed within the college.
- In the college newsletter to celebrate the success of our students.
- Videos are made of play and music performances both in class and for selected public performances such as our annual production. These videos are available for purchase by parents of the students involved.
- For class magazines (distributed to all members of the class), class work, excursion and activity photographs used by students in presentations.

The Information Privacy Act does not restrict parents video taping or photographing a performance and as long as this does not affect the ability of the audience to enjoy the performance Vermont Secondary College does not restrict the recording of images. There are a number of other uses to which Vermont Secondary College would like to use images of students throughout the time your child attends our college. These uses require your permission. As such on the form over the page the college is requesting that you indicate those areas which you are prepared to have images of your child used. Parents are reminded that the college does use images of students on publicity brochures, booklets, intranet, internet and for PowerPoint presentations. We also invite the local press in to raise the college's profile in the local community and also invite other newspapers in to take photos to highlight student and college achievements.

The college will use the newsletter as a means of conveying information regarding use of images for parents. It is important that parents who have any concerns about the use of student images contact the college to discuss their concerns. Contact should be made with the Principal on 9873 1077 or with the College Council President.

PLEASE KEEP THIS PAGE FOR YOUR RECORDS



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SECTION 3 - COMPUTER AND INTERNET AGREEMENT

Rules	Consequences
<ol style="list-style-type: none"> 1 I understand that it is a privilege and not a right to use the services 2 I will keep my password safe and confidential and notify any computer office staff in Room C22 immediately if I believe this information is accessed by anyone else 3 I will not transfer, assign or share my account to be used by any other person 4 I will not use my computer and Internet access for any unlawful purpose or in any unlawful manner in relation to the laws of Victoria and Australia eg no copying and installing of any computer software from or to the computer network without the college's approval 5 I will not download or try to access any material that does not meet the ethical standards required by VSC, my parents/guardians and teachers 6 Apply common sense in using computer equipment and respect other people's feelings 7 I will not use VSC computer facilities and services to harass other individuals 8 I will use VSC computer equipment solely for appropriate classroom educational purposes only and will not access any files from removable devices such as USB powered devices that is not part of classroom activities eg computer games 9 Music, video, games etc that is not licensed by Victorian Department of Education and/or VSC is not to be stored on H: home drive 10 I understand that VSC has no control over the accuracy or appropriateness of any information on the Internet and that some may contain controversial and offensive material 11 I will not deliberately or recklessly do anything that damages VSC's equipment, software, setups or services 12 I understand that VSC may terminate my Computer and Internet access immediately if I breach this agreement or cease to be a member of VSC 13 I understand that VSC may delete without notice any material found on its storage disks that is unauthorised, unlawful, obscene, excessive in volume, uncollected for a lengthy period of time, in an unauthorised place or dangerous without giving any reason for doing so 14 I understand that VSC may monitor and keep any record it requires for the purpose of this agreement for the operation of its services 15 Report any faults to the supervising teacher or any computer office staff in Room C22 16 Login and logout of the computer network appropriately 17 No access to a computer without the presence and supervision of a teacher 18 No food/drink/sweets to be brought near a computer 19 Clean and tidy the area around the computer equipment before leaving 20 I understand that VSC may modify the Computer & Internet Rules from year to year 	<p>I understand that the consequences of breaking this agreement are:</p> <ol style="list-style-type: none"> 1 I will demonstrate that I understand the Rules 2 I may lose my privileges and I may not be permitted to access my account for the amount of time listed below or restricted entrance to computer equipment until further notice 3 My parent(s)/guardian(s) will be notified that I have broken the trust placed in me 4 Future usage may be rejected <p>Criminal charges may be brought against offenders in relation to state and federal legislation</p> <p>If I abuse these privileges in a calendar year, I may lose my Computer and/or Internet access for a period up to:</p> <ul style="list-style-type: none"> ➤ 30 school days for the first offence ➤ 60 school days for the second offence ➤ 200 school days for the third offence <p>This decision will be made in consultation with the relevant Year Level Coordinator, Assistant Principal and/or staff member.</p> <p>If I damage VSC's equipment, software, setups or services I may be responsible for paying a repair cost of up to \$85 per hour, plus parts</p>

PLEASE KEEP THIS PAGE FOR YOUR RECORDS

SCHOOL DENTAL SERVICE

The School Dental Service (SDS) currently provides dental care to primary school children and concession card dependants in year levels 7 through 10.

How much does it cost?

Dental care is provided **free**.

What type of care is provided?

All general dental treatment including:

- Dental Checkups and advice;
- Dental Sealants to prevent tooth decay;
- Cleaning of teeth;
- Fillings.



Who provides the care?

Dental care will be provided at one of the 60 public dental clinics located within community health centres and hospitals across Victoria.

For more details regarding the nearest dental clinic to you, please telephone:

9890 3955

How soon will the care be provided?

You will be offered the first available appointment. You will not be placed on the waiting list.

You may already be on the waiting list of a public dental clinic. If so, please contact the clinic to make an appointment without having to wait your turn.

How to obtain care?

Make an appointment with the public dental clinic.

Bring with you **ONE** of the following at your first appointment:

Health Care Card or Pensioner Concession Card; or Youth Allowance Certification.

The dental team looks forward to seeing you and your child.

Regular Attendance is essential to ensure students learn and that they form good relationships

Responsibility of the School

- ✍ To record attendance daily through marking of the official roll periods one and five each day and via teacher/class rolls each lesson.
- ✍ To monitor attendance using attendance checks during the day.
- ✍ To notify parents and students via the newsletter of student free day such as report writing and curriculum days.
- ✍ To contact parents or guardians if a student is found to have been absent during school time without parent consent.
- ✍ To notify parents or guardians of unexplained absences or lateness.
- ✍ To offer support and assistance, or referral where poor attendance is a problem.
- ✍ To notify the Regional Office of the Department of Education and Training if non-attendance persists.

Who to talk to if there is an attendance problem

- ✍ Year Level Co-ordinator regarding the recording of information.
- ✍ Year Level Co-ordinator regarding long-term absences due to illness or family commitments, or class/work related issues.
- ✍ Student Wellbeing Co-ordinator or Year Level Co-ordinators regarding reluctance or refusal to attend school.



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Morack Road
VERMONT 3133

Phone: 03 9873 1077

Fax: 03 9874 4367

Email: vermontsc@edumail.vic.gov.au

Attendance Line: 8872 6338

All efforts are made to keep attendance data accurate.



Attendance Information

**ATTENDANCE LINE
Ph. 8872 6338**

**For Parents,
Students and Staff**

Attendance rules apply
to all students

Students need to attend school regularly to make the most of educational opportunities

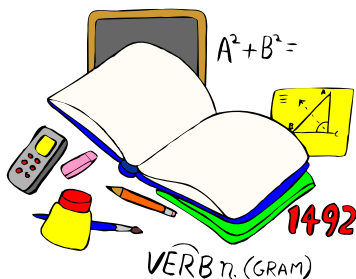
Students are expected to attend school on all designated school days. Government legislation requires children under the age of 15 to attend school. Students over the age of 15 who are enrolled at the College are expected to have a commitment to attend on all designated school days.



NOTE:

The school is legally required to keep an official roll marked at the beginning of the morning and afternoon. This is also used to provide attendance information required by the Social Security Department for the recipients of the Youth Allowance.

At times errors may occur, at any of the levels of responsibility, however the college endeavours to implement the policy with minimum inconvenience.



Reluctance to attend school is sometimes an indication that there are social or emotional problems

Responsibility of Parents & Guardians

- ✎ To ensure your child attends school on all designated school days.
- ✎ To ensure your child is on time for school every day.
- ✎ To ensure your student brings a note if late or absent which clearly states the student's name, form, student code and the days absent or late and explains the reason.
- ✎ **To ensure that the school is notified when your child will be absent on the day the absence occurs by ringing Mrs Hook on 8872 6338.**
- ✎ To send a note explaining absence to the school on the day of return.
- ✎ To ensure that if your child is reluctant to go to school, the Year Level Co-ordinator, Student Welfare Counsellor or Assistant Principal is contacted immediately for help.
- ✎ To ensure that if your student needs to leave early, he/she has a note clearly explaining the reason which is presented to the relevant Year Level Co-ordinator before school on that day.
- ✎ To ensure that your student has a legitimate reason for absence such as a medical/dentist appointment.
- ✎ To avoid, as far as possible, appointments during school time, any other extended absences, including family holidays.

Truancy is often linked to risk-taking behaviour and crime

Responsibility of Students

- ✎ To attend school every day.
- ✎ To be punctual at school, Form Assembly (Years 7 & 8) and every class.
- ✎ To bring a note signed by a parent or guardian explaining lateness or absence.
- ✎ Year 7 & 8 students should give absence notes to Form Teacher. Years 9-10 place notes in the box at relevant Year Level Co-ordinators Office.
- ✎ To sign in at the General Office when late and to be given a late pass. Students are given a late pass to enter class. Students who don't have a note explaining their lateness will be given a lunchtime detention.
- ✎ To sign out at the General Office and hand in an early leavers pass when leaving early. A note from parents needs to be given to a Year Level Co-ordinator before the start of the school day.

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Some Suggestions

For parents before visiting school
to discuss their student being bullied

1. Before approaching the school, make sure the alleged incidents involving bullying are carefully detailed. As far as possible, set down **a)** what exactly happened, **b)** whether there was any provocation on the part of your child, **c)** whether there were witnesses and if so who.
2. Ensure as far as possible that the student knows what action you are proposing and agrees with it.
3. Make an appointment with the relevant Year Level Co-ordinator or Assistant Principal so that time can be made available for you to talk.
4. Don't attempt to sort out the bullies yourself. This is rarely effective and results in escalation.
5. At the meeting, calmly present the concern as a problem that you are sharing with the school and explain that you are hoping to work out some solution with their help.
6. Be patient. The school will need some time to investigate and check on what has been said.
7. Listen carefully and note what steps the school intends to take and what part they would like you to play.
8. If necessary, arrange for a further meeting/phone contact to assess what has occurred.

Consequences

Incidents of bullying will be responded to
in the following sequence

1. Teachers who observe bullying/harassment incidents or have this reported to them by a student will complete an incident report. Copies of this report will be given to the relevant Year Level Co-ordinator and Assistant Principal.
2. Following investigation of the incident it is the school's preferred option to mediate between the students (when appropriate) and come to an agreed resolution of the issues. A written agreement will then be signed by both parties. Students will be reminded of the school policy on bullying.
3. Students who are reported a second time may be asked to sign a contract, and further counselling from the Year Level Co-ordinator.
4. Students who are reported for bullying a third time may be withdrawn from classes for the remainder of the day. Parents will be contacted and asked to attend an interview. Consequences for further incidents will be explained. These may include external suspension.

NB: *Incidents of a serious nature may be responded to by immediately applying the Student Code of Conduct.*

All stages of consequences will be supported by the school with counselling by Year Level Co-ordinators and the Student Well-being Co-ordinator.

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Vermont Secondary College

Anti-Bullying Policy

Vermont Secondary College has as its values:

- **Excellence** in the achievement of individual and team goals.
- **Integrity** of individuals in their words, actions and relationships.
- **Responsibility** for our words and action.
- **Respect** for self, others, property.
- **Tolerance** of diversity and individual difference.

Our ability to learn, to grow and to achieve are reduced by negative attitudes and behaviour.

Bullying and harassment are unacceptable and Vermont Secondary College is committed to creating and maintaining a safe and supportive learning environment.

Key Questions

Being bullied or harassed means that someone is subjected to behaviour which is hurtful, threatening or frightening and this behaviour is repeated over time.

1. What is Bullying?

Bullying can be physical, verbal and psychological actions by an individual or group which are intended to hurt another person. It includes:

- Repeated name calling, teasing and put downs.
- Purposely leaving someone out of activities.
- Damaging, removing or hiding belongings.
- Demands for money or possessions.
- Physical violence or threats.
- Racial discrimination.
- Sexual bullying/harassment.
- Inappropriate use of technology such as text messages and internet chat rooms.

2. What the School will do.

Provide a supportive environment which encourages positive relationships between students, their peers and teachers by modelling appropriate behaviour, and implementing a student code of conduct. This includes:

- Providing safe areas.
- Ensuring complaints are followed through.
- Including material on behaviour awareness in the curriculum.
- Keeping records of incidents of bullying.
- Supporting both parties to resolve the issues.

3. Some Common Reactions.

“I was just mucking around, can’t they take a joke?”

This is the most common response to bullying. It is not a joke to put someone down, ridicule them, make them feel uncomfortable, push them around, or take their things.

“I’ll ignore it and it will go away.”

If anything, ignoring it makes it worse. It gives the impression that bullying is okay with you and that you agree with what the bully is doing.

“I don’t want to cause trouble.”

Students have a right to feel safe at school. You’re not causing trouble, you’re standing up for yourself.

“It’s just a natural part of growing up.”

There is nothing natural about being victimised. Students have a right to feel safe at school, as well as at home.

“No-one can do anything about it.”

Most cases of bullying are sorted out very simply especially if it is reported straight away. The college is committed to solving these problems.

What Students can do to help.

- Report any cases of bullying to class teachers or Year Level Co-ordinators, or someone you trust.
- Seek help to develop ways of responding to bullying.
- If approached by a bully, stay calm and confidently walk away.
- Leave expensive possessions and money at home.
- Avoid joining in. Being part of a group which is bullying someone else is just as bad as being a bully yourself.
- Avoid joining in gossip either at school or on-line.



School Contacts:

- Year Level Co-ordinator
- Student Well-being Co-ordinator
- Assistant Principals

Ph: 9873 1077