



Vermont Secondary College

A.B.N. 86 022 458 983
Morack Road (PO Box 138)
Vermont Victoria 3133
Phone: **9873 1077** Fax: **9874 4368**
Email: admin@vermontsc.vic.edu.au

ENROLMENT ENQUIRY PROFORMA
(Please complete one proforma per child)

Name of student:

Current Year Level: **Date of Application:**

Seeking Enrolment to Year Level: **Commencing:**

Date of birth: Gender: (circle) Male / Female

Other siblings seeking enrolment – Name: to Year Level:

Name/s of parent/guardian/s:

Address:

..... Postcode:

Telephone: (H) (W)

Mobile(s):

Email (print clearly):

Present school & phone no.:

Contact teacher at present school :

Contact teacher email address:

LOTE/S studied (if applicable):

If seeking entry into year levels 10, 11 or 12, please list career interest & preferred subjects:

.....

Primary school attended:

Reason/s for seeking enrolment at Vermont S.C.:

.....

.....

If you permanently reside within the Vermont Secondary College school neighbourhood please provide evidence.

- **Please forward to the college Registrar, Sherryn Davies – contact will be made once processed.**
- **A copy of the most recent semester report/s must be attached and latest NAPLAN results.**

The status of 'permanent residence' must be proven to the college's satisfaction, so evidence will be required to authenticate residence, particularly with regard to leased properties. Documents needed to prove residency are:

- A residential property ownership document in the name of the legal guardian who is living permanently with the student at the address (please provide a **council rates notice** or a contract of sale document)
or
- **A residential lease** in the name of the legal guardian who is living permanently with the student at the address which displays a commitment to property that lies within our neighbourhood **for 12 months from the date of enrolment.**

Also to be provided is:

- **Water rates notice**
- **Gas/Electricity bill**

Other evidence may be required, and a home visit may be conducted. Any misleading or inaccurate claims will lead to the application being rejected, or withdrawn at a later date.

* A parent/guardian is defined as one who has been legally appointed to take responsibility for the student making the application for enrolment.