



College Policy: Student access to indoor areas

@ 31 January 2012

Rationale

The college recognises the need to provide students with appropriate recreational spaces for passive activities and in times of inclement weather, and expects all students to act in accordance with college values and guidelines when using these spaces.

As a general rule, students should never enter or eat in a classroom without a teacher's permission or without a teacher present.

Process

Student Clubs may apply to LCC to gain access to classrooms before and after school or during breaks. They will require a staff member or Student Leader to act as supervisor.

Students have access to the following indoor areas during recess and lunch on most days:

- The College Library (at Library Staff discretion).
- The Music Centre (at Music Staff discretion).
- Senior Study Hall, Year 12 corridor and adjoining locker areas (Year 10, 11 & 12 students only).
- Year 7 Centre hub (Year 7 students only – at Year 7 Student Managers discretion).
- Student Services Activity Room (L12 – at SWC or Student Support team discretion).

Junior School students will be able to access their usual wet/cold day rooms at House staff discretion*. Student Leaders will be called on to support staff with the supervision of these rooms. These rooms are:

- S13 for Year 9
- P1 for Year 8
- N6 & N7 for Year 7

(*Wet day rooms will be supervised by Yard Duty staff when a wet day has been designated by a member of the College Leadership Team.)

Junior School students (Years 7, 8 and 9 - all Houses) may access their locker areas at any time before and after school, but require a pass between periods.

The C-Wing corridor remains off-limits to students during recess and lunch. Access is permitted only for students going to the lost property cupboard (in C20) or the IT Office (C22).

The Gym Foyer remains off-limits to students during recess and lunch. Access is permitted only for students involved in sports training in the gym, students going to the theatre for production rehearsals, or similar.

The Central Corridor (including Sports Gallery and tiered seating in the central hub outside library) is only to be used by students during breaks for passive recreation – not for eating. Students are not to sit in or block any high-traffic areas, especially not steps and doorways/entrances, as this presents an Occupational Health and Safety risk.

All areas are to be kept neat and tidy at all times – all staff are requested to deal with offending students. Students who fail to follow staff instructions in the corridors or in wet/cold day rooms, or who fail to act responsibly or to take appropriate care of indoor areas, will face an appropriate consequence.

Reference:

Yard Duty procedure
College Displan