

# VSC Community Association

# Second-hand Book Sale

Online sale from 1 pm, Friday 2<sup>nd</sup> December, 2022.

## ***THURSDAY 1st December – BOOK COLLECTION***

8:00am to 8:45am, 11:15 am to 11:45 am and 2:00 pm to 4:00 pm at the Fallon Centre – main entry near the flag poles.

**Students only** to check in labeled books & completed book seller form, using student's name and I.D. card. Only books listed on the 2022 Second-Hand Book list will be accepted for sale and they must be in good condition.

## ***FRIDAY 2<sup>nd</sup> December – Online book sale opens at 1:00 pm.***

The link to the website for on-line purchases will be made available via a Compass post on Friday 2 December and also available on the college website.

All orders will be purchased online using a valid Credit card.

All books will be available until sold out or until Monday 5<sup>th</sup> December.

## ***MONDAY 5<sup>th</sup> December – Book order distribution / collection***

Students must have their Student ID cards and can collect the book orders from the Fallon Centre 8:00 am to 10:00 am, 11:00 am to 12 noon and 1:00 pm to 3:00 pm.

**Book orders for Year 6 students (Year 7 2023)** without a sibling at the school, can be collected during 4pm to 6pm on Monday 5<sup>th</sup> December, from the Fallon Centre – main entry near the flag poles.

## ***THURSDAY 8th December – Unsold Books Collection (Fallon Centre)***

By students: 8:15am – 11.45am.

By parents: 7:30pm – 8:30 pm – main entry near the flag poles.

Bring Student I.D. card to establish your right to collect unsold books.

**THIS WILL BE THE ONLY DAY FOR COLLECTION OF UNSOLD BOOKS.**

No information can be given over the phone.

**Uncollected books will be donated to Student Wellbeing.**

# VERMONT SECONDARY COLLEGE

## On-line SECOND-HAND BOOK Sale

On-line Sale from 1:00 pm Friday 2<sup>nd</sup> December, 2022.

Attached is a list of books which will be accepted for sale. It is NOT the official book list. Be certain to use the **Campion Education Resource list** when making your purchase. Please note also that some books should be retained for use next year, so check carefully that you do not sell text books required by your child in 2023.

### PROCEDURE for selling books:

1. A label must be fastened to the front of each book with tape on top & bottom of label only please. Two pages of labels are attached for your use. Only one student's name & ID code per family please. The **book code** is the code from this book-list (not the Campion list).

**A Student name and student I.D. number** must be entered on labels and Book Seller form. Please ensure the same I.D. number appears on the labels as appears on the Book Seller Form. We suggest the I.D. number of the youngest student currently attending V.S.C. be used. The I.D. number can be found on the student's **VSC I.D. card which must be produced when handing in books and collecting unsold books**. e.g. John Citizen's I.D. number is CIT0016.

**INCORRECTLY LABELLED BOOKS WILL BE WITHDRAWN FROM SALE.  
BOOKS IN POOR CONDITION and OLD EDITIONS WILL NOT BE ACCEPTED FOR SALE.**

**WORKBOOKS & STUDY GUIDES WILL NOT BE ACCEPTED FOR SALE.**

2. Complete the attached Book Seller Form (one per family), listing all books for sale. Complete your Bank Account details for payment.

**All money will be deposited directly into nominated bank accounts. No cash or cheques will be issued. PLEASE MAKE SURE YOUR ACCOUNT DETAILS ARE CORRECTLY FILLED IN AT THE BOTTOM OF THE BOOK SELLER FORM.**

**BOOK SELL PRICE is set by the college at 50% of the 2023 price as per the Campion Education resource list price. V.S.C. Community Association retains 20% commission on sale price**, which directly benefits the school. The marked selling price is not negotiable. V.S.C.C.A. is unable to bargain on behalf of the seller.

3. **Students only** are to bring labeled books, completed Book Seller Form and Student I.D. card to the Fallon Centre between **8:00 am - 8:45 am, 11:15 am – 11:45 am and 2:00 pm to 4:00 pm on Thursday, 1<sup>st</sup> December** and wait until your books are checked in.  
*Year 12 Students can leave their books for sale in the Second-hand Sale box, outside L09, in the Fallon Centre. All completed Book Seller forms and Book Tags must be attached.*
4. **UNSOLD BOOKS** must be collected by students from the Fallon Centre on Thursday, 8th December from 8:15am – 11.45am, or by parents between 7:30 p.m. and 8:30 p.m. The Student's VSC I.D. card is needed to establish your right to collect unsold books.  
**THIS WILL BE THE ONLY DAY FOR COLLECTION OF UNSOLD BOOKS.**  
**Uncollected books will be donated to Student Wellbeing.**

# SAMPLE FORM ONLY

**Book Seller Form (one per family) – extra forms available at General Office or school website**

This list must be completed clearly using **BLOCK CAPITALS** and handed in with your secondhand books.  
 We recommend that a copy of this form be kept for your information (your responsibility).

**STUDENT** name:....*John Citizen*.....FORM.....*8H3*... **STUDENT. ID**.number:..*CIT0016*.....

PHONE NUMBER:....*9874 xxxx*... TOTAL NUMBER OF BOOKS....*4*.....

BOOK CODE	NAME OF BOOK
<i>12/51</i>	<i>Nature of Biology Book 2 With CD ROM (3<sup>rd</sup> Ed)</i>
<i>7/4</i>	<i>Humanities Alive – VELS Ed With CD Rom</i>
<i>10/71</i>	<i>Investigating Musical Styles</i>
<i>11/32</i>	<i>New Perspectives:VCE Geography Units 1-4</i>

**PLEASE PRINT CLEARLY IN BLOCK LETTERS and with CLEAR NUMBERS**

**Bank Account for Payment - Account Name ...***MRS J BLOCK*.....

**BSB...098 765** ..... **Account Number...43210987**.....

**OFFICE USE ONLY**

Checked in by: .....

Seller's initials: .....

Total no. of books accepted .....

Number of unsold books .....

Amount to be received \$.....

Signature of collector .....

**Book Seller Form (one per family) –extra forms available at General Office or from school website**

This list must be completed clearly using **BLOCK CAPITALS** and handed in with your secondhand books.  
We recommend that a copy of this form be kept for your information (your responsibility).

Student Name: ..... FORM..... VSC I.D. number: .....

Parent phone: ..... Parent email:.....

Total number of books being sold: .....

BOOK CODE	NAME OF BOOK

**PLEASE PRINT CLEARLY IN BLOCK LETTERS and with CLEAR NUMBERS**

**Bank Account for Payment – Account Name**.....

**BSB**..... **Account Number**.....

**OFFICE USE ONLY**

Checked in by: .....

Seller's initials: .....

Total no. of books accepted .....

Number of unsold books .....

Amount to be received \$.....

Signature of collector .....

**VERMONT SECONDARY COLLEGE**

Using **BLOCK CAPITALS** please complete one label for each book  
Attach each label with tape to the outside front cover.

Student Name:.....  
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Student ID No. ....

Book Code: .....

Student Name:.....  
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Student ID No. ....

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